

## **ALTINBAŞ UNIVERSITY**

### **APPLICATION AND ENROLMENT CRITERIA FOR FOREIGN STUDENTS**

#### **Determination of Quotas:**

Quotas for international student admission to Altınbaş University are determined by the Board of Trustees upon the recommendation of the University Administrative Board each year on the date determined in the academic calendar and notified to the Student Selection and Placement Center. Quotas will be specified separately for primary education, secondary education and distance education programs in associate and undergraduate degrees. If there is no application for the allocated quotas or the quota is not filled, the quotas that are not filled and not applied may be added to the other program quotas with the approval of the Higher Education Council.

#### **Tuition Fees:**

The tuition fees and scholarships to be awarded to Altınbaş University higher education programs from abroad will be determined by the Board of Trustees each year upon the recommendation of the University Administrative Board. Whether the financial means of foreign students admitted to Altınbaş University enable them to continue their education is entirely the student's responsibility. The university may seek assurances from students in this regard.

#### **Dates of Application, Enrolment and Admission:**

The dates of application, enrolment, admission and similar procedures of foreign students to Altınbaş University will be indicated in the academic calendar each year and announced on the University's website. In addition, the application principles regarding these subjects will be determined and the information about the enrolled students is reported to the Presidency of the Council of Higher Education.

#### **Necessary Documents for Application:**

- 1) Application Form for foreign students,
- 2) Certified copy of the high school diploma from the embassies in the relevant country (must be in English or Turkish) or an official letter from the school directorate stating that the candidate is a senior high school student,
- 3) Approved English copy of the official transcript approved by the High School Directorate, showing the candidates' high school courses and grades,
- 4) Official exam results, if any, related to high school graduation exams (Abitur, International Baccalaureate, GCE, Tawjihi, etc.) approved by the Council of Higher Education, or exams with university entrance exam status (SAT, YÖS, etc.) taken within the last two years,
- 5) An English exam result document, if any, with international validity and obtained within the last two years,
- 6) Two reference letters,
- 7) Letter of Intent.

#### **Evaluation of Applications:**

Evaluation and admission of students from abroad who apply are carried out by an Evaluation Committee to be formed by the Senate within the periods determined in the academic calendar. The

university is free to fill the quota or not. Meeting the application conditions shall not require admission for placement. The exams valid for the application and the minimum scores to be obtained from these exams are stated in the attached list. Applications of candidates who score below the minimum score determined in these exams and who do not meet the other application requirements will not be evaluated. Evaluations will be made within the framework of the quotas, taking into account the exam scores of the candidates, the overall grade point averages in the transcripts, reference and letters of intent, and the main and substitute candidates whose admission is deemed appropriate are determined. As a result of the evaluation, the other preferences of the candidate who is placed in one of his/her preferences as a permanent or substitute will not be taken into consideration. The evaluation of applications made to higher education programs that accept students with special talent examination is made according to special talent examination procedures and criteria. The proposal prepared by the Evaluation Committee becomes final with the approval of the University Executive Board. An official Letter of Admission is sent to the admitted students by the Registrar's Office so that they can get an "Education Annotated Visa."

The Turkish level of students placed in Turkish programs, 30% Turkish and English levels of students placed in English programs, and the English level of students placed in programs conducted in English will be determined according to the result of the language proficiency test organized by the university or the result of a language test (TOEFL, IELTS, FCE, TOEIC, TÖMER, etc.) with national or international validity.

Exam	Validity Period	Minimum Eligible Score
School of Foreign Languages Language Proficiency Exam		<p><b>60/100</b> For the students who want a bachelor's degree</p> <p><b>B1</b> For programs under the Graduate School of Natural and Applied Sciences</p> <p><b>B1</b> For programs under the Graduate School of Social Sciences</p> <p><b>B1</b> For programs under the Institute of Health Sciences</p>
TOEFL IBT  (EXPIRED DOCUMENTS AND HOME EDITION)	2 years	<p><b>65</b> For the students who want a bachelor's degree</p> <p><b>65</b> For programs under the Graduate School of Natural and Applied Sciences</p>

TOEFL RESULTS SHALL NOT BE ACCEPTED)		<p><b>65</b> For programs under the Graduate School of Social Sciences</p> <p><b>65</b> For programs under the Institute of Health Sciences</p>
PTE Academic	2 years	<p><b>55</b> For the students who want a bachelor's degree</p> <p><b>55</b> For programs under the Graduate School of Natural and Applied Sciences</p> <p><b>60</b> For programs under the Graduate School of Social Sciences</p> <p><b>N/A</b> For programs under the Institute of Health Sciences</p>
FCE	2 years	<p><b>C</b> For the students who want a bachelor's degree</p> <p><b>C</b> For programs under the Graduate School of Natural and Applied Sciences</p> <p><b>C</b> For programs under the Graduate School of Social Sciences</p> <p><b>B</b> For programs under the Institute of Health Sciences</p>
CAE	2 years	<p><b>C</b> For the students who want a bachelor's degree</p> <p><b>C</b> For programs under the Graduate School of Natural and Applied Sciences</p> <p><b>C</b> For programs under the Graduate School of Social Sciences</p>

		<b>B</b> For programs under the Institute of Health Sciences
CPE	2 years	<b>C</b> For all programs
YDS	2 years	<b>80</b> For all programs

Students who are placed in Turkish or English programs and fail the Turkish or English language proficiency exam will be admitted to the Preparatory Class for one year. Students who are successful at the end of this period will start the first year of the programs they are registered. Those who fail will be given an additional year. At the end of this period, the unsuccessful ones will be dismissed from the University.

Students who are placed in 30% English programs and fail in one or both of the Turkish and English language exams will be admitted to the Turkish and/or English Preparatory Class for one year. At the end of the first year, students who are successful in the Turkish and English language exams will start the first year of the programs they are registered. At the end of the first year, those who fail the Turkish and/or English language exams will be given one more year. Those who fail at the end of this period will be dismissed from the University.

#### **Enrolments:**

Enrolments will be made by the Registrar's Office within the dates determined in the academic calendar.

The documents required for the final registration of the student to the University are as follows:

- 1) The original of the high school diploma and its notarized Turkish or English translation,
- 2) The original of the "Equivalence Certificate" to be obtained from the Ministry of National Education of the Republic of Turkey, showing that the high school diploma is equivalent to the diplomas obtained from Turkish high schools,
- 3) The original and notarized Turkish or English translation of the transcript,
- 4) The original of the exam result document specified in paragraph 4 of the eighth article,
- 5) Notarized copy of the official identity or passport page showing the identity information,
- 6) Bank receipt showing that the tuition fee has been paid,
- 7) "Student Visa" document to be obtained from the Turkish Embassy in the student's country,
- 8) 4 newly taken passport photos.